

**Health & Family Committee
Regular Meeting
June 17, 2003 - 1:00 p.m.
Tribal Office Board Room**

1. Call to Order & Roll Call-

Committee Chairman Gary Besaw called the meeting to order at 1:12 p.m. Those present: Mary Husby, Duane Waukau, Betty Jo Wozniak and Jerry Waukau. Shannon Wilber was absent. Wayne Pecore and Pat Roberts were also present for the meeting.

2. Moment of Silence - A moment of silence was observed.

3. Approve Minutes Dated May 20, 2003-

Motion made by Duane Waukau to approve the minutes dated May 20, 2003. Motion was seconded by Betty Jo Wozniak. All those in favor of the motion signify by saying aye, 3-for, 0-opposed, 1-absent, 1-abstention (M. Husby). Motion carried.

Motion made by Jerry Waukau to table the minutes of April 22, 2003. Motion was seconded by Mary Husby. All those in favor of the motion signify by saying aye, 4-for, 0-opposed, 1-absent. Motion carried.

4. Health Administrators Report/Jerry Waukau-

Tab #1 - Dental Reinstatements-

No one showed up for the reinstatements. Jerry informed the committee that the dental reinstatement will now have to be in executive session because of patient confidentiality.

Tab #2 - Policy & Procedure Manual Updates-

In accordance with JCAHO standards, the policy & procedure manuals for Administration, Billing and Laboratory need to be updated and approved by the committee.

Jerry Waukau thoroughly went over each of the manuals with the committee.

Motion made by Betty Jo Wozniak to approve the policy & procedure manual updates for Administration, Billing and Laboratory. Motion was seconded by Mary Husby. All those in favor of the motion signify by saying aye, 3-for, 0-opposed, 1-absent, 1-abstention (Jerry Waukau). Motion carried.

Tab #3 - Medical Staff Credentialing and Privileging Appointments-

In accordance with the Joint Commission standards and the governance functions of the Clinic, the Committee needs to review and approve Medical Staff credentials and privileges.

Motion made by Betty Jo Wozniak to approve the re-appointment of John K. Culhane, M.D. and Ronald Fuller, D.D.S. to the Active Medical Staff and to approve the re-appointment of Anthony Hernandez, D.D.S. and Michael O'Neill, M.D. to the Courtesy Medical Staff, all of which will be for a period of 2 years and will be reviewed again in July of 2005. Motion was seconded by Mary Husby. All those in favor of the motion signify by saying aye, 3-for, 0-opposed, 1-absent, 1-abstention (Jerry Waukau). Motion carried.

5. Oral Reports from Social Services, GAP, Family Preservation, Food Distribution and Veteran's Services-

Veteran's Services and Family Preservation were not present for the meeting. Oral reports were given by Wayne Pecore from GAP and Pat Roberts from Food Distribution and no action was taken on either one.

Mary Husby gave an oral report and informed the committee that she is concerned about not receiving all the necessary information she needs to fulfill the requirements of Childcare Development Funds.

Motion made by Duane Waukau to recommend that the Menominee Tribal Legislature

direct Internal Audit to provide Mary Husby with a general report of substantiated complaints relating to daycare services for the purpose of fulfilling the requirements of Childcare Development Funds. Motion was seconded by Jerry Waukau. All those in favor of the motion signify by saying aye, 3-for, 0-opposed, 1-absent, 1-abstention (Mary Husby). Motion carried.

Committee went into a lengthy discussion regarding County and the 161 agreement and W-2 program. Mary Husby stated that a County worker had a problem with a Tribal Judge which may affect the County entering into the 161 agreement. If County decides not go into the agreement, the tribe is looking at some major problems.

Betty Jo Wozniak went over the Maehnowesekiyah mail policy and the changes that were made and Betty would like committee approval. One of the biggest reasons for the change is because one of the staff members was spending over 50% of her time just doing the mail.

Motion made by Duane Waukau to approve the Policy update for mailing process for Maehnowesekiyah and changes are effective immediately. Motion was seconded by Jerry Waukau. All those in favor of the motion signify by saying aye, 3-for, 0-opposed, 1-absent, 1-abstention. Motion carried.

Betty Jo also discussed with the committee the implementation of a policy revision for Pre-Registration/Assessment Scheduling policy.

The policy assigns the major responsibility of Pre-Registration to the Records Coordinator and it also implements the financial intake form.

Motion made by Mary Husby to approve the policy revision for Pre-Registering and Assessment Scheduling for Maehnowesekiyah as presented and that it be sent to the Menominee Tribal Legislature for their approval. Motion was seconded by Duane Waukau. All those in favor of the motion signify by saying aye, 3-for, 0-opposed, 1-absent, 1-abstention (Wozniak). Motion carried.

6. Discuss the Re-Establishment of Maehnowesekiyah Daycare-

Betty Jo stated that it wouldn't be "daycare" it would be Head Start. The motive is to see if committee would be in favor of using the lower level of Maehnowesekiyah.

Amy Waukau, Head Start Director, would like to move the kids out of the Neopit Center and put them in the Maehnowesekiyah facility because of the radon levels in the current Neopit Building.

Betty Jo stated that her department would not be paying for it and she would not be in charge of the program. Betty stated that she would basically be a landlord.

Amy Waukau and Theresa Ford are working on reports and Betty would like to know if the committee supports the concept.

Motion made by Duane Waukau to support the plan to establish an agreement between Amy Waukau and Maehnowesekiyah for the use of space and the provision of food services pending the development of a plan and suitable agreements regarding early childhood services. Motion was seconded by Mary Husby. All those in favor of the motion signify by saying aye, 3-for, 0-opposed, 1-absent, 1-abstention (Betty Jo Wozniak). Motion carried.

7. Review Monthly Written Reports/Community Meeting Minutes-

The committee already reviewed the reports that were submitted, no action was taken. Committee meeting minutes will be available in the next meeting packet.

8. Other Business-

No other business was discussed.

9. Adjournment-

Motion made by Jerry Waukau to adjourn. Motion was seconded by Duane Waukau.

**All those in favor of the motion signify by saying aye, 4-for, 0-opposed, 1-absent.
Motion carried.**

Meeting adjourned at 4:35 p.m.

Respectfully Submitted by
Legislative Staff Services